

Minutes for
Library Board of Trustees
Regular meeting – April 23, 2013

1. Call to Order

5:10 PM

2. Roll Call

Present: Alicia Kershaw, Diane Gilson, Angie Cameruci, Natalie Van Houten, Deb Gossman, and Gloria Lynema; Absent: Alice Kelsey

3. Approval of Agenda

Motion made by Angie, seconded by Natalie and Diane, all agreed.

4. Public Comment

No public comment.

5. Approval of minutes

Motion made by Diane, seconded by Gloria, all agreed.

6. Review Bills and Budget

Board members reviewed, no questions.

7. Directors Report

No new updates from Michigan Library Association. The new monitor and printer/copier/fax are in and functional. Alicia now working to figure out what to do with the old fax machine related to donating it; however, old printer not really salvageable and needs to be disposed of.

Programming updates: For the first time, Alicia did not feel Spring Break Day was successful (only 15 attended, usually 50 or more). In an effort improve future participation among all programs, staff are brainstorming ideas related to developing an adult summer reading program, distributing new family packets when a new card is issued, the need to get some of the newer families in the community involved. At this point, many of the former children's programming participants are progressing through teen program. Staff continues to work to improve numbers. Alicia added the library is doing class tours with all of the

elementary school grades (or will go to them with information) and hopes this will increase participation as well.

Alicia indicated the library is going to be in the Memorial Day Parade, in order to “get out there”. Plans are to either walk the route with a group or around a float and hand out flyers/information. Diane and Angie plan to walk with the staff. Parade walkers should be in high school parking lot at 9:30AM to line up for the parade starting at 10 AM.

Discussed Michigan Works Youth Program and Alicia’s plans to pursue obtaining a volunteer through the program. Alicia to call to let Michigan Works know we may be interested. Angie gave some background info about the program.

Reviewed staff evaluations. Each has their strengths that Alicia tries to tap into. More specifically, Nan is creative and Denise is tech-savvy.

8. Old Business

a. Review Mission Statement

Discussed several ideas and what to do with the mission statement. Also discussed tying mission and vision statements together. TABLED vote, agreed to discuss next month.

b. Director Evaluations

Angie reviewed summary with board members. Overall, evaluation ratings and comments were very, very good. Alicia thanked board members for the evaluation.

9. New Business

a. Vision statement

Board members agreed to begin thinking about the ideas for a vision statement as well as reviewing ideas for a mission statement.

b. Paper Gator

Marlene emailed Deb about possibility of getting a Paper Gator in the library parking lot as a form of fundraising. Deb indicated she is unsure if Boy Scouts or school is doing something similar. Diane indicated the high school has a Paper Gator in their parking lot. Deb added she told Marlene to approach the Friends as well since the board has never done a fundraiser themselves. Board agreed not to pursue at this time due to the high school’s participation.

c. Great Start Collaborative and Whole Family Connections

Alicia to follow up on letter received about participation. Unsure at this time what the GSC wants from the library. Board agreed to work with the GSC if all they need is info posted and disseminated.

10. Updates on Township meetings

Discussed coverage and need to go monthly to all meetings. Agreed Orangeville Township, Martin Township and the Village of Martin meetings need monthly coverage. Watson Township could be covered every other month. Alicia to send newsletter to Watson Township, and Angie to email that we will be covering their meeting every other month at this point unless more coverage is requested.

11. Public Comment

No public comment.

12. Board Member Comment

No Board Member comment.

13. Next meeting

Budget Meeting April 29, 2013 6 PM
Regular meeting May 28, 2013 5 PM

14. Adjournment

6:04 PM
Motion made by Natalie, seconded by Gloria, all agreed.